



Dayanand Education Society, Latur

Rules for the Best Teacher Award from Academic Year 2023-24

❖ Introduction

- Under the Quality Improvement Programme of the society, a teacher will be selected from the campus of Dayanand Education Society for the Best Teacher Award from Academic Year 2023-24. The Award consists of **a Memento, a Certificate and a cash prize of Rs.15,000/-**.
- As this is the lifetime achievement award, a teacher will be felicitated once in the life time of the teacher.

❖ Eligibility for the award

- Minimum service of 05 years within a college of Dayanand Education Society
- Submission of the prescribed application form along with the related documents
- Teaching, Learning and evaluation, Research, Extension activities
- Participation in Curricular, Co-curricular and extra-curricular activities
- Participation in Social, Government, University, State, National initiatives

❖ Selection Process:

- The applications received in prescribed format with necessary documents through proper channel and duly signed will only be scrutinized by the scrutiny/selection committee.
- The scrutiny committee will invite shortlisted applicants for the presentation before the Selection Committee on the date announced by the Society.
- The Selection Committee will then recommend name of selected teacher to the authority for conferment of the Award by the Society.
- The name of the Awardees will be declared after completion of this process.
- The award will be bestowed on the occasion of Independence Day (15th August) celebration
- The selection committee has right to select/reject/invite applications of candidates.
- The decision of the Society is final in all the matters of selection process and no correspondence will be entertained from the applicants.
- The award for a particular year may be withheld if no candidate of requisite merit is found suitable.
- Incomplete or not through proper channel application will not be entertained.
- Candidate will be called for presentation before Selection Committee only if he/she acquires minimum 50% of 90 marks i.e. 45 marks.
- In case applications are not received, Hon'ble President shall make the nomination/recommend the name for this award.

❖ Marking Schemes:

- Academic and research contributions of the entire career duration, starting from the appointment to the latest completed past academic year to be considered
- 90 percentage weightage is given to the application with attached documentary evidences and 10 percentage weightage is given to the interview out of total point score of 100.

Statement of marking and claim by the teacher:

Details	Maximum marks
Part A: Personal qualification and experience	15
Part B: Teaching, Learning and evaluation related	35
Part C: Research and related activities	25
Part D: Co-curricular, Extension, professional development related activities	15
Personal interview	10
Total marks	100

Part A: Personal qualification and experience related -Max. Marks- 15

Sr. No.	Details of the activities	Maximum marks	Claim by teacher
1	Educational qualification (provide documentary evidence) (1 mark for each PG degree, SET, NET, M.Phil, Ph.D.)	05	
2	Academic experience in senior college (1 mark for each completed year of service above 15 years of service with maximum 5 marks)	05	
3	Assistant Professor (1) , Associate Professor (2), Professor (3), NAAC Coordinator (1), IQAC Coordinator (1) (maximum 5 marks)	05	

Part B: Teaching, Learning and evaluation related- Max. Marks- 35

Sr. No.	Details of the activities	Maximum marks	Claim by teacher
1	E-content Development (provide documentary evidence of making these E-contents available on college website/ university/educational website) (0.5 mark for the E-content development of one Unit, maximum 5 marks)	05	
2	Organizing value added/ skill-based courses for students (minimum of 30 hours duration) (Attach certificate from the head of the department and Principal of the college for each activity as a documentary evidence) (0.5 mark for organizing / conduct of one value added/ skill-based courses, maximum up to 4 marks)	04	
3	Attending Orientation /Refresher/faculty development program/ Short term courses etc. (0.50 mark for OC/RC and 0.25 mark for the attending one FDP/STC)	03	

	maximum up to 03 marks)		
4	Organizing faculty development programs/short term courses for faculty (0.50 mark for the organizing one faculty development maximum up to 03 marks)	03	
5	Innovative techniques adopted in teaching, learning, evaluation process (Provide details of the innovative techniques developed, certified by the head of the department and Principal of the college) (0.50 mark for each such activity maximum up to 2 marks)	02	
6	Industrial visit with students/ field visit with students (provide documentary evidence, certified by the head of the department and Principal of the college)- (0.50 mark for each such activity maximum up to 2 marks)-	02	
7	Conducting Classes/Practicals/Tutorials/Total Leave(CL/ML/DL)Utilized is More than 80 % of the assigned (as per UGC norms) ---- 01 mark or More than 100 % of the assigned (as per UGC norms)----- 02 marks (certificate by the Head of the department and Principal college certifying theclaim)	02	
8	College/ University, end semester/annual examination work as per dutiesallotted	12	
a	Invigilation (0.5 mark for invigilation duty performed each semester examination, maximum up to 03 marks) (attach official document issued by the college)	03	
b	Evaluation of answer scripts (0.5 mark for duty performed each semester examination, maximum up to 03 marks) (attach official document issued by the college/university assessment/CAP Centre)	03	
c	Question paper setting (0.5 mark for paper setting work done each semester examination, maximum up to 03 marks) (attach official document issued by the college/university /cluster head)	03	
d	Examination work such as coordination/ flying squad duties performed (0.5 mark for each office order with certificate of attending such duties, maximum up to 03 marks) (attach official document issued by the College/University /Cluster head)	03	
9	Successfully completed Swayam/MOOC/NPTEL courses or acted as Mentor or SPOC (attach certificate of passing/ mentor/ SPOC) (0.5 mark for each maximum 2 marks)	02	
	Total	35	

Part C: Research and related activities- Max. Marks- 25

Sr. No.	Details of the activities	Maximum marks	Claim by teacher
01.	Funded Research Projects as Principal Investigator (PI) (Funded by any funding agency like DST, AICTE, UGC, University, RGSTCetc) (completed in last 5 years)		
a.	<u>Completed Research Project- For Principal Investigator</u> 1 mark per project worth Rs. ≤ Rs 3lakhs 2 marks per project worth Rs. 3 to ≤ Rs 5lakhs 3 marks per project worth >Rs. 5 lakhas	03	
b.	<u>Ongoing Research Project- For Principal Investigator</u> 0.5 mark per project worth Rs. ≤ Rs 3lakhs 1 mark per project worth Rs. 3 to ≤ Rs 5lakhs 2 marks per project worth > Rs. 5 lakhs	02	
2.	Research Supervision	03	
	0.3 mark per Ph. D. Thesis awarded as a supervisor 0.25 mark per Ph. D. Thesis awarded as a co-supervisor 0.25 mark per M. Phil. dissertation supervisor		
3.	Research publications in peer-reviewed / referred National/International research journal	04	
	0.5 mark per paper published in peer reviewed international journals		
	0.25 mark per paper published in peer reviewed national journals		
4.	Book /Book chapter authored	05	
	Book chapter – in edited book having ISSN/ISBN (0.25 mark for onechapter)		
	Book publications (book having ISSN/ISBN) as a sole author (1 mark for onebook published)		
5.	Awards for Paper presentation (Best paper) or research guidanceetc.- 1 mark per each international award 0.5 mark per each national award 0.5 mark per each Avishkar/Anvesion mentor at state level 0.25 mark per each state award	02	
6.	Consultancy (provide relevant documentaryevidence) 1 marks for consultancy of worth ≤ Rs 1 lakhs 2 marks for consultancy of worth Rs 1 to ≤ 3 lakhs 3 marks for consultancy of worth >Rs 3 OR The teacher's contribution towards financial assistance to poor students for their educations. Upto 25000-2 marks Onwards 50000-3 marks	03	

7.	Patents awarded/published 1 mark for National/ International patent awarded/published	01	
8.	Seminar/Conference/Workshop/Symposia organized as a convener or organizing Secretary/Coordinator 0.5 mark per each international level event 0.25 mark per each national level event 0.125 mark per each university/state level	02	
	Total	25	

Part D: Co-curricular, Extension, professional development related activities. Max. Marks 15

Sr. No.	Details of the activities	Maximum marks	Claim by teacher
01	Membership of academic professional bodies (0.25 marks for each such membership)	01	
02	Extending expertise by delivering an expert talk as Resource person in a conference/workshop/seminar/faculty development program outside the college where candidate is employed (0.25 mark for each such activity)	02	
03	Awards for extension activities (Only awarded by Government organization/University etc) (0.5 mark for each such award)	01	
04	Experience of working on the Statutory Authorities / forums of a university such as board of studies, Academic Council, Management Council, Senate, etc (0.5 mark for working on one Statutory Authorities / forums)	02	
05	Experience of working on committee constituted by the Government/ University/Apex bodies like UGC/AICTE/PCI etc (0.25 mark for each such committee)	02	
06	Involvement in Innovative/Community Service/ Student development through NSS, NCC Programmes (in detail) certified by Head of the department and Principal of college or university approval and certificate copy (0.25 mark for each such activity/ 0.25 marks per one year as NSS PO/ NCC caretaker/officer)	01	
07	Duty performed in the general state/central election processes in India like elections to the Lok Sabha, Rajya Sabha, State Legislative Assemblies in India, and the offices of the President and Vice President in the country. (0.25 marks for once such official order with required letter/certificate for successfully completing the assigned task)	01	

08	Active participation/ involvement in the Disaster management (letter of appreciation/participation from Government authority/ Collector of the district towards the same is mandatory) (0.25 mark for one such activity)	01	
09	Participation in Environmental Conservation & Protection, Cleanliness Campaign (certificate from head of the department and Principal of College / Government/ Collector of the district etc towards the same is mandatory) (0.5 mark for one such activity)	01	
10	Participation on organizing the sport/Yoga event at Outside college, Inter Collegiate Level, Ashwamedh, Inter University Level, National Level, International Level (certificate from head of the department and Principal of College/ Government/ competent authority towards the same is mandatory) (0.25 mark for one such activity)	01	
11	Raising Awareness and Educating the Public Raising Awareness and Educating the Public: on health issue/ education/ using social media and related security issues/ prevent, reduce crime etc. (Objectives of such activities shall be, for example: Arranging Social awareness campaigns like Health Awareness Campaigns that push people to create that big change to eradicate or lessen the unhealthy impact the health issue) (Certificate from Head of the department and Principal of College/ Government/competent authority towards the same is mandatory) (0.5 mark for one such activity)	01	
12	Institutional governance responsibilities (Vice Principal, Dean, Director, warden, IQAC coordinator, HoD (0.25 mark for one such responsibility) (attach office order, certificate towards successfully completing assigned responsibility)	0.5	
13	Responsibilities for, or participation in committees for student welfare, counseling and discipline (0.25 mark for one such responsibility) (attach office order, certificate towards successfully completing assigned responsibility)	0.5	
	Total	15	